

3 September 2001

Dear Councillor

SCRUTINY COMMITTEE 1 – COMMUNITY AND HOUSING

A meeting of the Scrutiny Committee 1 – Community and Housing will be held at the Council Offices, London Road, Saffron Walden, on Wednesday 12 September 2001 at 7.45 pm or at the conclusion of the question and answer session, whichever is the earlier.

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

Yours faithfully

ELIZABETH FORBES

Chief Executive

**A G E N D A
P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 To receive (a) Terms of reference of the Committee
(b) Procedure Rules for Overview and Scrutiny } attached
- 3 To consider the Committee's Work Programme for 2001/2 (report attached).
- 4 To consider Warden Services (briefing paper attached).
- 5 To consider any matters arising from the meeting of the Community and Leisure Committee held on 4 September 2001.
- 6 To consider any matters arising from the meeting of the Health and Housing Committee held on 6 September 2001
- 7 To consider any matter referred to the Committee by an individual Member of the Council.

To consider a request from Councillor A Dean concerning the Council's role in promoting the District's natural assets for leisure and economic benefit.

8 Any other items which the Chairman considers to be urgent.

To:- Councillor A Dean, Mrs C D Down, M L Foley, M A Gayler, D M Jones,
R A Merrion, **D J Morson**, R J O'Neill, Mrs S V Schneider, R C Smith,
Mrs E Tealby-Watson and P A Wilcock.

Lead Officer: Joy Postings
Committee Officer: Cathy Roberts

Encs: Reports as listed on agenda.